



ADDENDUM

ADDENDUM NO. 1 OGS PROJECT NO. SF216

Construction Management Services Provide Maintenance Sub-headquarters - Stand-Alone Contract DOT Region 4, Monroe County, 2441 South Union Street, Spencerport, NY

Date: 3/10/2025

NOTE: This Addendum forms a part of the RFP Documents. Insert it in the RFP Package. Acknowledge receipt of this Addendum as instructed in Section 1.3 of the RFP

Questions from bidders and OGS Responses follow as part of this document:

Questions/Responses

- 1a. The RFP requires 6% MBE Utilization, 6% WBE Utilization and 6% SDVOB Utilization; based on the anticipated CM Fee of \$2,350,000.00 the MBE Utilization goal is +/- \$300,000.00, the WBE Utilization goal is +/- \$300,000.00 and the SDVOB Utilization goal is +/- \$135,000.00. How should the M/WBE and SDVOB subcontract values be addressed on the BDC 327 and BDC 327S Forms?

Response: The goal percentage can be listed in the 'Goals' section provided in the upper, right-hand corner of the page.

- 1b. Should we use these forms to list our M/WBE and SDVOC Consultants put the above indicated subcontract values on the form, or can we state that we will meet the 15% MBE, 15% WBE and 6% goals?

Response: Consultants should list the anticipated MWBE and SDVOB subconsultants on the BDC327 and BDC327S forms requested as a part of the RFP Submittal Checklist. The ability to meet these goals will be evaluated by the evaluation panel.

- 2a. The RFP requires 6% MBE Utilization, 6% WBE Utilization and 6% SDVOB Utilization; based on the anticipated CM Fee of \$2,350,000.00 the MBE Utilization goal is +/- \$300,000.00, the WBE Utilization goal is +/- \$300,000.00 and the SDVOB Utilization goal is +/- \$135,000.00. The Maximum Hourly Wage Rate Form does not address the M/WBE and SDVOB Consultant wage rates or multipliers. Question No. 1 - Is there a separate wage rate form that needs to be submitted for the M/WBE and SDVOB consultants?

Response: There is no wage rate form for subconsultants; the wage rate schedule shall be populated with rates that will be used for all anticipated staff under this contract.

- 2b. Question No. 2 - What is the multiplier that the Construction Manager will be allowed on M/WBE and SDVOB Consultants?

Response: The subconsultant's multiplier shall be limited to the Home Office Multiplier, per Article 6 of the draft Construction Management Services contract.

3. Are resumes only required for the "Key Staff" as identified in Section 2.2 of the RFP?

Response: Yes.

4. Are Forms ST-220-TD and ST-220-CA as identified in Section 1.13 required to be submitted with the proposal?

Response: No; a copy of these forms will be requested of the selected consultant during the contract development process.

- 5a. With reference to the Maximum Hourly Wage Rate Form. Question No. 1 - If the CM does not feel that an individual is required or if another staff member can perform the same duty can the CM input a zero on the rate column?

Response: No – rates must be provided for all requested titles.

- 5b. Question No. 2 - Section 2.2 indicates that the Sr. Project Manager, Sr. Superintendent and Office Manager are full-time, however the wage rate form does not have correct full-time hours allocated. Please advise.

Response: Per Section 2.2 of the RFP, "The Titles and Hours/Year shown on the Maximum Hourly Wage Rate Forms ... represent an estimate of the personnel and quantities that will be required for Construction Management services. ... Actual personnel and quantities may vary."

- 5.c Question No. 3 - Section 1.1 indicates the duration of 3 years, however the Wage Rate Form indicates 4 years. Please advise.

Response: When the contract is awarded this year, the 3-year duration will place the contract expiration in 2028.

6. What is the anticipated schedule for the Pre-Construction Phase and the Construction Phase of the Project?

Response: The Project schedule will be finalized with the selected firm following the award of the contract.

End of Addendum

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Design and Construction